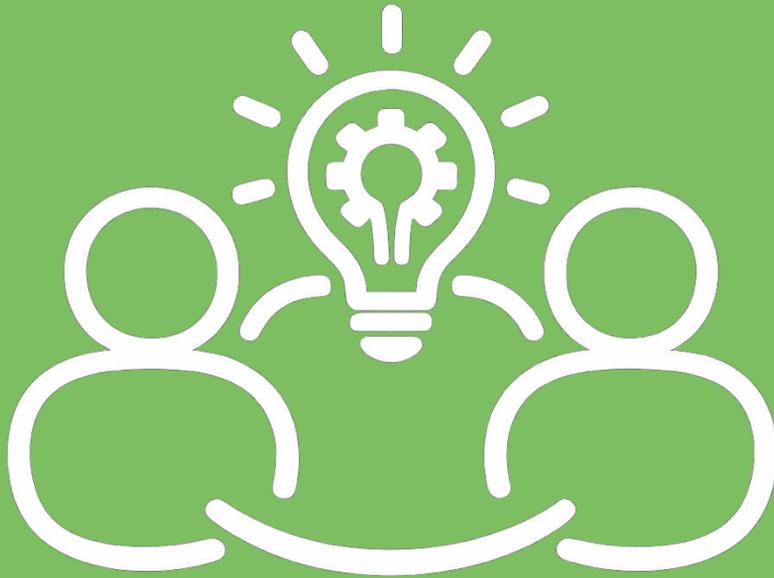


# Problem Solving and Decision Making

Develop structured thinking to solve problems effectively and make confident, well-reasoned decisions



# WHY PROBLEM SOLVING AND DECISION MAKING MATTER

**Build clarity, confidence, and judgement** to navigate complexity and achieve stronger outcomes

In today's fast-moving workplaces, professionals are expected to make decisions quickly, solve problems efficiently, and manage risk under pressure. Yet many challenges persist not because of a lack of effort, but because problems are unclear, root causes are misunderstood, or decisions are made without structure.

This programme helps professionals slow down their thinking, define problems clearly, and apply proven methods to reach better decisions. It develops disciplined, structured thinking that leads to stronger judgement, reduced risk, and improved performance across day-to-day work situations.

## WHY PROBLEM SOLVING AND DECISION MAKING MATTER

In complex work environments, the quality of decisions directly affects efficiency, performance, and outcomes.

Without structured problem-solving skills, professionals may experience:

- Rushed or reactive decisions
- Treating symptoms instead of root causes
- Repeated or unresolved problems
- Lack of confidence in decision making
- Increased risk and inefficiency

Problem Solving and Decision Making equips participants with practical tools to analyse challenges logically, generate effective solutions, and make informed decisions with confidence and clarity.

## PROGRAMME OVERVIEW

Problem Solving and Decision Making helps participants understand:

- What different types of problems look like in the workplace
- How to define problems clearly and accurately
- How to analyse root causes using structured tools
- How to generate and evaluate solutions logically and creatively
- How to apply sound decision-making principles

Participants learn to move away from guesswork and trial-and-error approaches, replacing them with structured thinking and rational evaluation. The programme emphasises clarity, discipline, and practical application in real workplace contexts.

### The result:

Better judgement, clearer decisions, and more effective problem handling in daily work.

**Problem solving** is not about having the right answer immediately.

It is about asking the right questions and following a structured process.

Accredited and **quality assured**



# What this programme Prepares you to do

Problem Solving and Decision Making equips professionals with the capability to approach challenges systematically, understand underlying causes, and make confident decisions supported by logic and evidence.

The programme focuses on real-world application, enabling participants to transfer structured thinking directly into their roles and organisational responsibilities.

## PARTICIPANTS DEVELOP THE CAPABILITY TO

- Understand the concept and types of problems
- Apply structured problem-solving methods
- Analyse root causes rather than symptoms
- Use tools such as the fishbone diagram effectively
- Apply brainstorming techniques correctly
- Evaluate options logically and objectively
- Make informed, rational decisions with confidence

## OUTCOMES FOR PARTICIPANTS

- Define and frame problems more clearly
- Apply structured approaches to complex challenges
- Identify root causes accurately
- Generate practical and creative solutions
- Make decisions with greater confidence and clarity
- Improve the overall quality of workplace decisions

## Programme structure and **delivery options**

### Programme Duration

4 learning  
hours

### Delivery Format

Instructor-led  
(online)  
Subject  
Matter Expert

### Flexible Delivery

Adaptable for  
organisational  
requirements  
and team-based  
rollouts

### Organisation Bundles

Organisational  
packages and  
volume  
discounts  
available

### **Instructor-led delivery**

Every training unit is delivered by subject-matter experts with real-world professional and organisational experience – ensuring learning is practical, relevant, and immediately applicable.

# HOW LEARNING IS APPLIED

This programme focuses on applying structured problem-solving and decision-making techniques to real workplace scenarios, where clarity and judgement directly affect outcomes.

Participants work through practical examples and exercises that mirror common professional challenges, ensuring learning translates into action – not theory.

## PARTICIPANTS EXPLORE

- ✓ Identify and define real workplace problems
- ✓ Analyse root causes using practical tools
- ✓ Apply structured problem-solving frameworks
- ✓ Evaluate options and consequences logically
- ✓ Translate structured thinking into confident decisions

## COURSE PREREQUISITES

No prior problem-solving or decision-making training is required.

The programme is suitable for professionals at all levels who wish to strengthen judgement, clarity, and critical thinking.

## PROGRAMME DELIVERY

- Instructor-led delivery by subject-matter experts
- Online formats

## THIS PROGRAMME IS DESIGNED FOR

- Employees involved in problem solving and decision making
- New employees developing critical thinking skills
- Professionals facing complex or recurring challenges
- Anyone seeking to improve judgement and decision quality

## WHAT THIS TYPE OF TRAINING DELIVERS

### Immediate Application

Apply structured problem-solving tools directly to real work situations.

### Better Decisions

Improve judgement, reduce risk, and increase decision confidence.

### Clear Thinking

Move from reactive responses to disciplined, logical analysis.

### Stronger Outcomes

Resolve problems effectively and prevent recurrence.

## The result:

Clearer thinking. Better decisions.

And professionals equipped to handle complexity with confidence.

# COCREATE TO ACTIVATE™

CoCreate to Activate™ is Maximus Academy's four-step method for building skills that last—not just in the classroom, but inside real organisations operating in fast-moving, high-demand sectors across the region.

## Turning capability into national outcomes.



### ASSESS

Understand the real operating world

### What this Ensures

- Skills that match global industry demands, not generic international templates.



### DESIGN

Build training that fits the sector

- Immediate operational impact, because training is built around real sector challenges.



### DELIVER

Teach through Saudi SMEs and practitioners

- Lasting organisational capability through the adoption of performance-driven tools and behaviours.



### SUSTAIN

Embed the change inside organisations

It is the difference between training individuals and equipping an entire workforce with the capabilities to perform, adapt, and deliver at scale.



Register for the course through the QR code

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